



AGENDA
January 7, 2020 / 6:00 pm
REGULAR COUNCIL MEETING

- **CALL TO ORDER** – 6:00 PM
- **PLEDGE OF ALLEGIANCE**
- **ROLL CALL:** Walsh, Bissen, Pfiffner, Martell. Absent: Spanjers
- **ACTION TO CHANGE AGENDA:** Payment to Amanda Bennett for Animal Control. Add 8.3 Security Cameras

1. Consent Agenda: Motion to Consent Agenda made by Pfiffner, Second by Martell. Aye: Walsh, Bissen, Pfiffner, Martell Absent: Spanjers.

All items listed under the consent agenda are considered routine by the City Council and will be enacted by one motion. There will be no separate discussion of these items. If discussion is desired, that item will be removed from the Consent Agenda and will be considered separately.

1.1 Minutes:
Dec 3, 2019

1.2 Bills Payable Through: Dec 31, 2019

1.3 Consolidated Balance Sheet Dec 31, 2019

2. Water/Waste Water/City Engineer Report: Matt Vetsch provided an update on the Water Study to be conducted with Davy Engineering. He has been working to get all the information together that has been requested. He will have a meeting with a representative from Davy Engineering and Jim Kachie to review the energy efficiency study conducted by MN Rural Water.

3. Library/City Hall/City Center Report: No Report

4. Police Dept./City Attorney Report:

4.1 Resolution 2020-01 Highway 16 Speed Limit Reductions: Chief Schuldt discussed the concern of the Council and citizens related to Highway 16 running from the Highway 44 and Highway 16 intersection to the edge of the city limit. The current speed limit is 55 MPH and due to the recent fatalities, as well as other accidents involving injury, many are concerned with the speed limit. Schuldt has reached out to Jeremy Miller and Greg Davids and he recommended that the City pass a Resolution. The area is currently scheduled to increase to 60 MPH. Skip Wieser drafted a Resolution to request MNDOT conduct a traffic study to potentially reduce the current speed limit. If the Resolution is approved, with the direction of the Council the Resolution would be sent to Representative Davids, Senator Miller and the regional MNDOT office in Rochester and the State MNDOT office in Minneapolis. Historically, a change in speed would require a traffic study. Motion to approve the Resolution and allow Chief Schuldt and Skip Wieser to send the Resolution to the State officials made by Martell, Second by Pfiffner. Aye: Walsh, Bissen, Pfiffner, Martell. Absent: Spanjers.

4.2 American Tower Land Lease Update: Skip Wieser presented the proposal sent from American Tower which offered the City a lump sum onetime payment of \$99,000 which would be to give up our right to receive future lease payments. The second option would be 120 monthly payments of \$1,074 payments or \$128,880. In 2018 the city amended the 2012 lease agreement and the city was paid a lump sum payment of \$25,000 and we agreed to give 6 – 5 year extensions beginning in 2037 which would continue the lease through 2067. The current rent is \$6,600 and includes an escalation. Currently American lease sells space on the tower. Clerk Martell noted that with the current lease in 2037 there would be a 20% increase in rent and every 5 years following the rent would increase by 10%. Motion to continue with the current lease and notify American Lease that the City is not interested in the lump sum agreement made by Martell, Second by Pfiffner. Aye: Walsh, Bissen, Pfiffner, Martell. Absent: Spanjers.

4.3 MNDOT Proposed Snow Removal Agreement Addendum: Skip Wieser discussed the agreement received from MNDOT for Snow Removal which extends through 2024. The City will need to approve the agreement for 2020 as we are already part way through the season, however, the Council would like to work with MNDOT on the agreement for 2021 through 2024. Motion to direct Skip Wieser to adjust the term

of the current agreement and work with MNDOT on a different payment schedule made by Martell. Second by Pfiffner. Aye: Walsh, Bissen, Pfiffner, Martell. Absent: Spanjers.

4.4 Como Falls Flood Update: Chief Schuldts noted that everything had been submitted for the Como Falls Park project. The Como Falls Account contains \$10,425 currently. There is also a GoFundMe page created by the Hokah Forever Group which should be closed out and transferred over to the General Fund. Cindy Pfiffner also questioned donation jars that were included at two businesses in town for the Como Falls Renovation project. She asked if the funds should be included on Resolution 2020-02 Gifts for 2019. The jars had not yet been turned in so they would not be included on the Resolution for 2019. Schuldts also provided an update on the status of the July 2019 flood repairs.

4.5 Schuldts noted that he bought tires for the Squad car and everything was moved over.

5. Streets / Maintenance Report: No Report

6. Recreation Board Report: The Mayor discussed the need to review the pool staffing and operations. The Council discussed the importance of supervision of staff. The Council recommended the Recreation Board have a meeting before the next Council meeting.

7. Planning Commission / Zoning Report: Cindy Pfiffner reported the Zoning Commission received an Application for Variance. Clerk Martell would be sending out all of the information notifying all parties of a hearing to be held on January 28th.

8. New Business:

8.1 Resolution 2020-02 Gifts for 2019: The Resolution was included in the Council Meeting Packet. Motion to adopt Resolution 2020-02 made by Martell. Second by Pfiffner. Aye: Walsh, Bissen, Pfiffner, Martell. Absent: Spanjers.

8.2 Fire Truck Payment Financing: Clerk Martell provided two financing options for the purchase of the fire truck. Martell had received an estimate from MN Rural Water and Mid America Lease. The financing with Rural Water Association would require additional requirements including restrictions on the City Levy as well as an additional \$5,000 fee. Mid America estimated a 6% interest rate. Mound Prairie Township expressed their interest in financing their portion with the City. Councilman Martell asked the Clerk to ask Mid America if the City could borrow the funds when the chassis is delivered. If the City would pay \$96,638 for the chassis when it is delivered, Rosenbauer would reduce the purchase price by \$3,700. Motion to finance with Mid America made by Martell. Second by Pfiffner. Aye: Walsh, Bissen, Pfiffner, Martell. Absent: Spanjers.

8.3 Security Cameras: Chief Schuldts discussed the issues that he and Matt Vetsch have been having with the Security cameras. The cameras were originally purchased under an equipment grant back in 2008. Currently they are not able to access the camera recordings. Acentek is no longer installing the cameras and they do not support them at this time. Vetsch discussed looking into a new system which would be internet based. Jerry Martell recommended a security system provider and the Council recommended that Vetsch and Schuldts reach out to them and get more information on security camera options and pricing.

9. Old Business:

9.1 MN Basic Code: No Report

9.2 Wastewater Treatment Plant Energy Efficiency Report: Vetsch is continuing to work with Davy Engineering

10. Council Member's Comments/Community Input:

Martell: No Report

Bissen: Recommended that during our discussion with MNDOT to inquire about rumble strips along Highway 16.

Pfiffner: No Report

11. Mayor's Comments: Meet the Mayor – December 19,

10.1 City Appointments – The Mayor appointed Jerry Martell as the SEMLM representative and would be taking a closer look at the remaining open positions.

10.2 Official Bank Depositories: Motion to accept Merchants Bank, Home Federal, ESB Bank as Official Bank Depository made by Martell. Second by Pfiffner. Aye: Walsh, Bissen, Pfiffner, Martell. Absent: Spanjers.

10.3 Official Newspaper: Caledonia Argus will be the official newspaper.

12. Staff Correspondence: Clerk Martell noted the SEMLM quarterly meeting will be held on January 30th in Rochester. Clerk Martell also informed the Council of the Presidential Nominating Primary Election held on March 3rd.

13. Correspondence Received:

14. Announcements:

15. Next Council Meeting

15.1 February 4, 2020 6:00 PM

16. Items for next Agenda: MN Basic Code, Wastewater Treatment Plant Energy Efficiency, Security Cameras, Fire truck Financing

a. **Adjournment:** Motion to adjourn at 7:16 made by Bissen. Second by Martell. Aye: Walsh, Bissen, Pfiffner, Martell. Absent: Spanjers.

17.