



**AGENDA**  
**February 4, 2020 / 6:00 pm**  
**REGULAR COUNCIL MEETING**

- **CALL TO ORDER 6:00PM**
- **PLEDGE OF ALLEGIANCE**
- **ROLL CALL: Martell, Bissen, Pfiffner, Walsh Absent: Spanjers**
- **ACTION TO CHANGE AGENDA**

**1. Consent Agenda:** Motion to consent agenda made by Pfiffner. Second by Bissen. Unanimous.

*All items listed under the consent agenda are considered routine by the City Council and will be enacted by one motion. There will be no separate discussion of these items. If discussion is desired, that item will be removed from the Consent Agenda and will be considered separately.*

1.1 Minutes:  
Jan 7, 2020

1.2 Bills Payable Through: Jan 31, 2020

1.3 Consolidated Balance Sheet Jan 31, 2020

2. **Accept Resignation from Councilman Ben Spanjers:** Motion to accept resignation from Councilman Spanjers made by Martell. Second by Pfiffner. Unanimous.
3. **Water/Waste Water/City Engineer Report:** Matt Vetsch discussed the power wasting gate at the Wastewater Plant that was damaged over the years by the elements and needs to be replaced. The Council asked Vetsch to look into the cost to install 3 phase power to the gate.
4. **Library/City Hall/City Center Report:** No Report.
5. **Police Dept./City Attorney Report:** Pfiffner provided an update on behalf of Chief Schuldt. We received Aid from the State in January for the Como Falls Park Restoration. Chief Schuldt had reached out to the office of Jeremy Miller as we have not received an update on the Highway 16 Speed Limit Resolution. The Houston County Commissioners also passed a Resolution to support this Resolution.
6. **Streets / Maintenance Report:** Matt Vetsch noted that he is hoping to get started on seal coating as early as possible.
7. **Recreation Board Report:** Mayor Walsh did reach out to the members of the Recreation Board and discussed the need to have a meeting.
8. **Planning Commission / Zoning Report:** Clerk Lindsey provided the recommendation of the Zoning Board following the Hearing for a Variance at 46 Main Street. The Board recommended a 20 Foot Conditional Use Variance with a requirement that at the time the owner sells the property the structure is removed and that the structure dimensions include the supporting storage units measuring 42' x 53'. Motion to approve the Variance and requirement that at the time the owner sells the property the structure is removed and that the structure dimensions include the supporting storage units measuring 42' x 53' made by Martell. Second by Walsh. Aye: Martell, Walsh. Nay: Pfiffner. Abstain: Bissen.
9. **New Business:**
  - 9.1 Bobcat Lease: Matt Vetsch provided the new lease with Bobcat. Motion to approve the lease with Bobcat made by Martell. Second by Pfiffner. Unanimous.
10. **Old Business:**
  - 10.1 MN Basic Code: No Report.
  - 10.2 Wastewater Treatment Plant Energy Efficiency Report: Vetsch is continuing to work on the Efficiency Report with Davy Engineering.
  - 10.3 MN DOT Proposed Snow Removal Agreement Addendum: Skip Wieser is working on an addendum with MNDOT but did not have an update at this time.
  - 10.4 Fire Truck Financing: Clerk Lindsey noted that she was not able to get final numbers from Mid America Banklease. David did note that we could finance the full amount when the chassis arrives and even defer payments. Matt Vetsch was informed by Mound Prairie they will no longer be financing with Mid America Banklease.
  - 10.5 Highway 16 Speed Limit Reductions Update: At this time we have not received any new information from MNDOT. Bob did reach out to the office of Jeremy Miller.

**10.6 Security Cameras:** Matt Vetsch presented a quote from Choice Security & Surveillance to install new security cameras at City Center, City Hall, Fire Station, Waste Water Treatment Plant, and Well House and there was discussion. Motion to hire Choice Security to install security cameras with 30 day storage and use the Government Buildings Capital Outlay fund made by Martell. Second by Pfiffner. Unanimous.

**11. Council Member's Comments/Community Input:**

Martell: Requested a thank you letter on behalf of the Hokah City Council be sent to Ben Spanjers to thank him for all of his efforts. Martell Provided an update on the SEMLM meeting. Discussion at the meeting over funding to repair the runway at the Rochester Airport. SEMLM was requesting the City of Hokah support this project. Motion to approve a Resolution in support of the project made by Martell. Second by Bissen. Unanimous.

**11. Mayor's Comments:** Meet the Mayor – January 15. The Mayor will be on vacation February 21<sup>st</sup>-29<sup>th</sup>.

**11.5 Mayor appointments**

Jonah Ross to Zoning Commission  
Barb Bissen and Mayor Walsh to Library Board  
Sam Mullen and Niki Jenkins to Recreation Board  
Cindy Pfiffner as Office Representative  
Jerry Martell as SEMLM Representative

**13. Staff Correspondence:** Clerk Lindsey noted that the Auditors visited the office on January 27th for their field visit and things went well. They will be reviewing the Financial Statements and will have them completed for the March meeting.

**14. Correspondence Received:**

**15. Announcements:**

**16. Next Council Meeting**

**16.1** March 4, 2020

**17. Items for next Agenda:** MN Basic Code, Fire Truck Financing, Wastewater Treatment Plant Energy Efficiency Report, MN DOT Snow Removal Addendum, Highway 16 Speed Limit Reductions, Power Gate.

**18. Adjournment:** Motion to adjourn made by Bissen at 6:58 PM. Second by Martell. Unanimous.