



MINUTES
March 4, 2020 / 6:00 pm
REGULAR COUNCIL MEETING

- **CALL TO ORDER**
 - **PLEDGE OF ALLEGIANCE**
 - **ROLL CALL:** Martell, Bissen, Pfiffner, Walsh
 - **ACTION TO CHANGE AGENDA:** Add Payable to Election Judges, Penguin Management, P&T Electric, Visa Credit Card Payment, Menards.
1. **Consent Agenda:** Motion to Consent with changes made by Martell. Second by Pfiffner. Unanimous.
All items listed under the consent agenda are considered routine by the City Council and will be enacted by one motion. There will be no separate discussion of these items. If discussion is desired, that item will be removed from the Consent Agenda and will be considered separately.
 - 1.1 Minutes: Feb 4, 2020
 - 1.2 Bills Payable Through: Feb 28, 2020
 - 1.3 Consolidated Balance Sheet Feb 28, 2020
 2. **Water/Waste Water/City Engineer Report:**
 - 2.1 Power Gate Update: Matt Vetsch provided pricing for the cost of repairing the power lift gate and noted a recommendation by the Electrician. Motion to repair the lift gate using the single phase system made by Martell. Second made by Pfiffner. Unanimous.
 3. **Library/City Hall/City Center Report:** No Report.
 4. **Police Dept./City Attorney Report:** Police Chief reported an update received from MN DOT that they are still reviewing the speed limit along Highway 16. He asked that the Council reach out to MN DOT and the State Representative to continue our efforts to reduce the speed limit. Chief Schuldt discussed the need to install a Dead End sign as well as a guard rail at the end of 4th Street as there have been 2 cars that have driven over the hill.
 5. **Streets / Maintenance Report:** Matt Vetsch informed the Council that they have been having a hard time with the power steering fluid in the International Dump truck. The Council asked Vetsch to check into the cost of repairs.
 6. **Recreation Board Report:** There was discussion regarding the Recreation plans for the 2020 Season and the need to review staffing. The Council will be reaching out to the Commission to call a meeting.
 7. **Planning Commission / Zoning Report:** No Report.
 8. **New Business:**
 - 8.1 Audit Review-Approve Financial Statement: Clerk Lindsey reviewed the financial statements prepared by Smith & Schafer. Motion to approve the statements for submittal made by Pfiffner. Second by Bissen. Unanimous.
 - 8.2 Liquor Licenses 2020: Motion to approve Liquor License for Hummers Pub, Main Street Saloon, Twin Creeks Golf and a Liquor and Cigarette License for Kwik Trip made by Martell, Second by Walsh. Aye: Martell, Pfiffner, Walsh. Abstain: Bissen. Application was also received from Free Range Exchange and Clerk Martell will work with MN Dept of Public Safety to ensure the proper license is applied for.
 - 8.3 Hiawatha Valley Education District – City Center Lease: HVED would like to Lease space in the City Center for their program. The lease would include all rooms and offices on the 2nd floor. The lease would

also include sharing the area on the first floor. The usage on the first floor would include the Gym, Kitchen and Bathrooms. HVED will be working with their legal department to draft a lease including upgrades to be done to the building. They would provide the draft for review and would like to present the draft at their next Board Meeting to be held March 25th. Motion to enter into negotiations with HVED made by Martell, Second by Pfiffner. Unanimous.

8.4 Liability Coverage-Waiver Form: Motion to approve Liability Coverage Waiver made by Martell. Second by Pfiffner. Unanimous.

9. Old Business:

9.1 MN Basic Code: No Report.

9.2 Wastewater Treatment Plant Energy Efficiency Report: Matt Vetsch noted they are still continuing to work on the Efficiency Report.

9.3 MN DOT Proposed Snow Removal Agreement Addendum: No Report.

9.4 Fire Truck Financing: David Quackenboss presented his proposal for financing the purchase of the new Fire Truck. The proposal includes the City portion and would be financed for 14 semi annual payments. Motion to finance the truck with Mid America Bank Lease made by Martell. Second by Pfiffner. Unanimous.

9.5 Highway 16 Speed Limit Reductions Update: See #4 Police Report.

10. Council Member's Comments/Community Input:

Martell: Discussed the improvements to be made to the City Center.

Bissen: Asked if the Council would be filling the vacant Council Position. The Council had a discussion and a motion was made to reach out to the individuals with the next highest votes and they would serve on Council for the remainder of 2020 with a special election for 2021-2022. Motion was made by Martell. Second by Bissen. Unanimous.

11. Mayor's Comments: Meet the Mayor – February 19

12. Staff Correspondence:

13. Correspondence Received:

14. Announcements:

15. Next Council Meeting

15.1 April 7, 2020

16. Items for next Agenda: Truck Repair, Highway 16 Speed Limit, Recreation Board Meeting, MN Basic Code, Wastewater Treatment Plant Efficiency Report, MN DOT Snow Removal Agreement, HVED Negotiations.

17. Adjournment: Motion to adjourn at 7:24 PM made by Bissen, Second by Martell. Unanimous.