

  
Home of Como Falls  
**REGULAR COUNCIL MEETING**  
**MINUTES**  
**April 7, 2015 6:00 pm**

- **CALL TO ORDER: Completed at 6:00pm**
- **PLEDGE OF ALIGENCE: Completed**
- **ROLL CALL** – Vetsch, Bissen, Lonkoski, Albrecht, Mayor Walsh
- **ACTION TO CHANGE AGENDA: None Noted.**

### **1. Consent Agenda:**

*All items listed under the consent agenda are considered routine by the City Council and will be enacted by one motion. There will be no separate discussion of these items. If discussion is desired, that item will be removed from the Consent Agenda and will be considered separately.*

- |            |   |               |
|------------|---|---------------|
| <b>1.1</b> | Minutes:  | March 3, 2015 |
| <b>1.2</b> | Bills Payable Through:                                  | April 3, 2015 |
| <b>1.3</b> | Consolidated Balance Sheet:                             | April 3, 2015 |
| <b>1.4</b> | LMCIT Waiver of Statutory Tort Limits to \$1,500,000.00 |               |

Motion made to approve the Consent Agenda made by Matt, seconded by Judy, all in favor, motion passed.

**2. Water/Waste Water/City Engineer :** Jim Kochie - 2017 MN/Dot Main Street Construction –in 2017 a mill and overlay project and some storm sewer work and sidewalks as part of the Main Street project. Discussion held on replacing old water main from 4<sup>th</sup> Street to St. Peter's. Also discussed funding options, loans and grants, income survey. MN/DOT will have their plans ready to go the middle of 2016 and work to start Mid 2017. Several applications need to be made yet this year. Motion made to go ahead with the application for the Project Priority List for Public Authorities to get on the list by Albrecht, seconded by Lonkoski, all in favor, motion passed.

Chris – will start flushing hydrants soon, will let everyone know a day or 2 ahead of time. Also attempting to get back on the NOAA weather river forecast program. Tim Davison will donate a couple of benches for the new landing area. Leaking valve on 2<sup>nd</sup> and Main working on.

**3. Library/City Hall:** Shari will be doing library report from now on. Selco Annual report completed. Discussion held on Library statistics. Kickoff for Nat'l Library week is planned. Receiving free on-site training from Selco. We were not selected for 4-H grant. New library hours discussed. Summer programming scheduled.

Bissen: Work continuing on Hokah Heritage room. Discussion on Bluff Country Contribution – in the past we have contributed \$250/yr. We are supposed to pay \$1 per capita; they would like to see a little more this year. We are reorganizing with them. I would like to ask you to consider contributing to them again. Motion made to contribute \$300 by Lonkoski, seconded by Bissen, all in favor, motion passed. Discussion on LED lighting for City Hall, Library and Police Garage and rebate funds to be used for this procedure, not General Fund.

**4. Police Dept.:** 4-H asked about having a Parade either on a Friday evening or Saturday afternoon during Fall Fest. May need to utilize Fire Department for intersection control. Council agrees, no motion needed. Pet licenses are due, numbers are down.

**5. Streets / Maintenance:** Discussion on Street Sweeper interest from a unit from Rushford. Currently being inspected, will let us know late this week if anything needs to be done with it. That was preciously approved. Meet with Scott's Seal Coating to redo some spots that are lifting. Measured other streets that need seal coating. We are getting an estimate from Mathy to patch 5<sup>th</sup> Street. There are also some culverts that need work. Dump truck will need a clutch before winter.

**6. Recreation Board:** Sam Mullen: Questions on what to do with the pool, massive weed issues and repairs needed. She would like to have a town hall type meeting on May 12 @ 6pm to discuss and see if anyone has any suggestions, would like to make donations, and volunteer to help at the pool.

**7. Planning Commission / Zoning :** Discussion on putting a pole shed up in town and then take down the garage. Apply for building permit and the Planning Commission will meet and discuss.

**8. Items for Consideration:**

**8.1 Sam Mullen. Lunch Wagon Program** – She was approached by someone who would like to have a lunch wagon to feed kids in town. It is through church, free sack lunches free to anyone who comes to get one. Tues and Thursday's in Hokah. Suggested they do it at the park. Motion made by Lonkoski to approve Lunch Wagon, seconded by Bissen, all in favor, motion passed.

**8.2 City Clerk.** Administrator Blank discusses the current status of the hiring process for a new City Clerk. He reports he has advertised for the position in numerous locations, publications, and received ten applications. The Personnel Committee has reviewed and scored applications, interviewed, graded and totaled the grading- Councilpersons Bissen and Lonkoski have made the decision to present one person to the Council for hiring as the part-time, 15 hour per week City Clerk. Discussion held on the person that was selected by Bissen and Lonkoski. Administrator Blank adds the background and reference checks returned favorable. She would work part-time with Hokah and part-time with her current job. The Job has a one year probationary period. Suggestion made to have Banyon train here for \$400/day. Blank states that Oliver and Snell could assist as well. She has requested a starting wage of \$16/hr, works part-time for Town of Campbell. She could start immediately. Motion made to hire Cassandra Hanan for \$16/hr by Lonkoski, seconded by Bissen, all in favor, motion passed.

**9. Council Member's Comments:** Judy – Hanging baskets for Main Street. Received two estimates, one for \$40 per planter, and one for \$32 per planter and the flowers by the park – total approx \$580. She suggests to have City staff water each morning. Motion made by Lonkoski to approve cost and go with Twin Pines for the flowers, seconded by Bissen, all in favor, motion passed.

Vetsch: In 2020 our main fire truck is going to have to be replaced. Either main pumper or back-up has to be less than 20 yrs. Old. He set up a truck committee so we can be ready when the time comes. The price can run well over \$300,000. Hokah is responsible for 50%, the other 50% is split between the 4 townships covered. Also he encourages all of you to tour all the City facilities.

**10. Mayor's Comments:** Hope all runs smoothly and let us know right away if there are any issues with the new employee.

**11. Staff Correspondence:** None noted.

**12. Correspondence Received:** Resolutions needed for - Applying for grant for the Levee. Currently no \$\$ available. \$1500 donation from Davison Family for the Library. MN DOT annual utility meeting April 10 at District Offices.

**13. Announcements Next Council Meeting:** May 5, 2015 @ 6:00pm

**14. Items for next Agenda:** Resolutions, DNR.

**15. Adjournment:**

Motion made by Bissen and seconded by Lonkoski to adjourn the meeting @ 7:55pm